

Crandall ISD Request for Publicity

PUBLIC INFORMATION OFFICER

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KEY COMMUNICATORS

Martin Elementary — Tracie Crittenden
Wilson Elementary — Patti Brock
Walker Elementary — Diana Crow
Crandall Middle School — Linda Cook
Crandall High School — Ann Tate
Crandall Alternative School — Vickie Merciers
Crandall Athletics Department— Dawn Smith

The Public Information Office cannot guarantee that the submitted information will be run in the local newspapers. Due to limited space, those requests submitted for district newsletters, both print and electronic, will also be evaluated along with other submissions. Pending verification of information and student/parental permissions, news releases and photos will be posted to the Crandall ISD web site.

Your Name: _____ Campus/Department: _____

Who is participating: *(name of students, employees, etc.)*

What is happening:

Where is it happening: *(location, room #, etc.)*

When is it happening: *(please put date and time)*

Additional Comments:

Pictures: *(Please check one)*

- Please come and take pictures I will take pictures No need for pictures

Complete this form and return it to your campus Key Communicator or send it to the Public Information Office.